



Valid for lodgement
until 30 June 2019

Change of name

Working with Children (Risk Management and Screening) Act 2000

This form is to be completed by an applicant/cardholder to notify of a change to their name. This form can be lodged while an application is in progress or after a card has been issued.

Part A – Applicant/cardholder's details

1 Family name

2 First name

3 Middle name

4 Date of birth

D D M M Y Y Y Y

5 Current postal address

Postcode

6 Email

7 Telephone

8 Mobile

9 Blue card number (if known)

Part B – Replacement card details

Note: Replacement of your card is optional following a name change.

Do you require a replacement card?

- No (no payment required)
- Yes (payment required in Part F)

Part C – Change of name details

Please provide details of your name change

1 Family name

2 First name

3 Middle name

A certified copy of the original official document showing your change of name must accompany this form.

If you are unable to provide an official name change document, please complete the statutory declaration titled *Statutory Declaration – if no documentary evidence of name change*, available at www.bluecard.qld.gov.au. This statutory declaration must be returned with this form.

4 Gender

5 Reason for name change

- Change following marriage
- Change following divorce
- Change by certificate/deed poll
- Birth certificate amendment
- Alias
- Change the order of your name/s (e.g. known by middle name)
- Different first or middle name/s (e.g. different abbreviations)
- Adoption
- Other, please specify

OFFICIAL USE ONLY

Receipt number:

Date:

Initials:



Part D – Card and notice letter details

Only complete this section if a replacement is being sought.

Please select appropriate box:

I am enclosing both my card and original notice letter with this form.

OR

I am enclosing my original notice letter with this form however I am no longer in possession of my card.

OR

I am enclosing my card with this form however I am no longer in possession of my original notice letter.

OR

I cannot enclose my card and original notice letter as I am no longer in possession of either.

Part E – Applicant/cardholder's declaration

I declare that:

- the details provided in this form are true and correct; and
- I understand it is an offence to provide a false or misleading statement or document.

Sign inside the box. Please do not touch or go outside the lines.

Signature of applicant/cardholder

D	D	M	M	Y	Y	Y	Y

Date of signature

Part F – Payment options

The application fee is GST exempt (under division 81), non refundable and subject to change.

A **\$13.65** fee is required if a replacement card is sought. Please select one of the following payment methods:

Credit card—complete payment online at www.bluecard.qld.gov.au

Receipt number

Date payment made

D	D	M	M	Y	Y

Cash or EFTPOS (over the counter transaction only)

Cheque/Money order—made payable to Blue Card Services (ABN 60 789 586 626)

Postal address for receipt (must be completed if the receipt is to be sent to someone other than the applicant)

Postcode

Privacy Notice

The Department of Justice and Attorney-General (DJAG) is collecting your personal information under the *Working with Children (Risk Management and Screening) Act 2000*. Where relevant, DJAG will disclose personal information to organisations you work for or provide services to about whether you have a current application for, or hold a current blue/exemption card; the outcome of this application which may include its withdrawal or negative notice, or if your blue/exemption card is subsequently suspended or cancelled. DJAG publishes confirmation about whether your blue card is valid. DJAG will use and disclose your personal information to assess your application for a blue/exemption card and will disclose your personal information to courts, law enforcement agencies, disciplinary or supervisory bodies or anyone you have agreed for DJAG to discuss your application with. It may also be used to contact you with more information about your application and the Blue Card process. DJAG may use electronic communication for matters of information provision and collection of data for research purposes. DJAG manages your personal information in accordance with the *Information Privacy Act 2009*.

Blue Card Services, Department of Justice and Attorney-General

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